

SBCC Board Meeting Minutes

May 16, 2016

7:00 PM

Attendees: Don Sandersfeld, Phyllis Appel, Mike Calabrese, Bill Berry, Robin Young, David Carriere, Harry Korn, Bob Schlatter, Donna Shumaker, and guest Linda Detwiler Burner.

AGENDA ITEMS:

A. President - Don Sandersfeld

- 1) Announcements
 - a) Betsy Treyner's husband, Jack, passed away suddenly on May 11th.
 - b) Mike Calabrese will make sure that we get a sympathy card out to the family ASAP.

B. Previous Board Meeting Minutes – Mike Calabrese

- 1) Reviewed and accepted the April 18th, 2016 minutes.

C. Officer Reports:

- 1) Vice-President – Phyllis Appel
 - a) No report.
- 2) Treasurer – Chuck Greenwood
 - a) Planned absence. The May/June 2016 report was not submitted for review at this time.
 - b) Mike Calabrese reminded the Board that the April/May budget report was not accepted at the April meeting due to an inquiry by the Board. Chuck Greenwood responded to the inquiry within 48 hours, with a confirmation that the report was accurate.
 - c) The April/May 2016 budget report was accepted.
- 3) Secretary – Mike Calabrese
 - a) No report.

D. Committee Reports:

- 1) Membership – Mike Calabrese
 - a) No change to the current membership status.
- 2) Hospitality – Position Open
 - a) No report.
- 3) Refreshments – Donna Shumaker
 - a) Donna reported on a new approach to volunteer refreshments, developed through discussions with Mike Calabrese, which should streamline and maximize refreshment selections.
 - b) Donna would like to try using tea and coffee bags instead of the current method. The Board agreed.
 - c) Harry Korn moved to increase the current annual refreshment budget of \$100, to a dollar number deemed necessary by the Chairperson, not to exceed an annual budget of \$200.
Seconded: Mike Calabrese
Motion Passed: Unanimously
- 4) Programs/Guest Evaluators – Peggy Nugent
 - a) Planned absence.
 - b) Don Sandersfeld reported that Peggy notified him that she was able to confirm Mr. Ted Gore, 2015 USA Landscape Photographer as our presenter for the May 23rd general membership meeting.

- 5) Scavenger Hunt – Robin Young
 - a) Robin reported that the May 9th Scavenger Hunt presentation seemed well received.
 - b) General discussion was had regarding the premise and rules of the Scavenger Hunt.
 - c) It was decided that future “Hunts” would benefit from a thorough “pre-briefing” of the judge.

- 6) Newsletter – Pete Beer
 - a) Planned absence.

- 7) Publicity – Harry Korn
 - a) Harry reported that we have the normal advertising coverage through the end of June.

- 8) Print/Digital Images – Chuck Greenwood & Mike Calabrese
 - a) Mike reported that our web administrator, Phil Cohen edited the language for both digital and print submissions. The rules for each submission are now identical.
 - b) Mike will coordinate with Phil to address additional web language that either needs to be deleted or edited.

- 9) Trips – Betsy Treynor & Harry Korn.
 - a) Betsy – Planned absence.
 - b) Harry – Confirmed May 26th for the day trip to the *“Japanese American Museum” in Little Tokyo.*

- 10) Banquets – Phyllis Appel
 - a) Phyllis reported that she would really like to step down from the banquet chair position. And, advised the Board that after the June banquet, it should attempt to find someone else to chair the committee.
 - b) The banquet date is set for June 27th, at the Sizzler.
 - c) Phyllis requested volunteers to help “set-up” and “tear-down” the banquet room and decorations.
 - d) Don Sandersfeld will make an announcement calling for volunteers at the May 23rd general membership meeting.
 - e) At this point, we have very few vendor items to offer as raffle prizes.
 - f) Harry Korn moved to set an annual banquet budget, not to exceed \$200, for whatever expenses deemed necessary by the banquet chairperson.
 Seconded: Mike Calabrese
 Motion Passed: Unanimously

- 11) Slide Shows – David Carriere
 - a) The deadline for the June banquet slide show submission is June 13th.
 - b) To date, there has been only one slide show submission.
 - c) Bill Berry will bring duct tape to secure electrical extension cords, and Mike Calabrese will help with equipment transportation.
 - d) General discussion ensued regarding the use of additional audio speakers, both at the general membership meetings, and also the banquet.
 - e) Mike will discuss this issue with Chuck Greenwood upon his return, and report to the Board at the June 20th Board meeting.

- 12) Awards – Bob Schlatter
 - a) Bob passed around the newly purchased SBCC logo medallion.
 - b) Bob reported that he has all the decals, plaques and name tags necessary for the annual awards.
 - c) General discussion ensued regarding the voting process. Mike will ask Phil Cohen to report on the current participation, and to plan on terminating voting at midnight, June 5th.
 - d) Don will make an announcement, encouraging the members to vote at the May 23rd general membership meeting.

E. Old Business

- 1) Minimum Refreshments – Donna Shumaker/Mike Calabrese
 - a) Resolved. See Refreshments report above.
- 2) SBCC Website Print & Digital Rules – Mike Calabrese
 - a) Resolved. See Print/Digital report above.
- 3) El Camino Community College Photo Show – Linda Detwiler Burner
 - a) Linda presented a very thorough and detailed briefing on how the showing would be developed and managed.
 - b) The Board decided that July 8th would be the starting date of the show. We need volunteers to help set up the show.
 - c) The Board agreed that the theme would be the “Celebration of the 100th Anniversary of the National/State/Regional Park System”.
 - d) Linda will develop and disseminate a show application in a “user friendly” .pdf format. The application will be very explicit with regards to all necessary steps needed to submit framed prints.
 - e) Mike Calabrese suggested that this application, after being reviewed by the Board, be sent out to the membership ASAP. The Board agreed.
 - f) Currently, we have a “tear down” date of September 29th. We will definitely need volunteers to help with the tear-down. Linda will pass around a sign-up sheet at the May 23rd general membership meeting.
 - g) Harry Korn moved that the Board provide a budget, not to exceed \$200 for whatever expenses are deemed necessary to produce the event.
Seconded: Mike Calabrese
Motion Passed: Unanimously
- 4) Temporary Replacement For Betsy Treynor – Bill Berry
 - a) Given the current situation with Betsy, as reported by Don, the Board decided to place this item on a future agenda.
- 5) Hospitality Chairperson – Mike Calabrese
 - a) Mike reported that he had spoken with Lisa Bragg, and she indicated that she would be very willing to take over the position vacated by Doris Beaman early in the year.
 - b) Don Sandersfeld appointed Lisa Bragg as the new Hospitality Chairperson with approval of the Board.

F. New Business

- 1) Nominating Committee – Mike Calabrese
 - a) Mike reported that to date, the following have indicated a desire to run for an SBCC officer position.

President:	Don Sandersfeld Linda Detwiler Burner
Vice-President:	Harry Korn Mike Calabrese
Treasurer:	Chuck Greenwood Beverly Gates
Secretary:	Mike Calabrese Jerry Fluery
 - b) General discussion ensued regarding the fact that some candidate indicated to the nominating committee that they would run only if no one else wanted to run for the position. In addition, Harry Korn indicated that he would not run for a position that could conceivably end up contested.

c) After much discussion, it was decided by Mike, not to run for the vice-president position. Leaving Harry as the sole candidate.

2) Restructuring Committee Report – Mike Calabrese

- a) Mike reported that the committee had met two times since the last Board meeting.
- b) The purpose of the meetings was an attempt to formalize a plan that would improve membership participation with the required duties and responsibilities needed to run a successful organization.
- c) The result of the initial survey that was sent to all members, received a 45% response, with 28 members indicating that they have a talent or interest in different job categories.
- d) Linda felt that the survey was not properly developed and failed to address “how we, together, can improve the quality of the club”.
- e) Linda will be the 5th member of the restructuring committee.
- f) The committee will continue to develop a plan that will be implemented slowly over the course of the coming year.
- g) In the meantime, the Board and committee members will continue to encourage membership participation.

3) KEH Purchasing Event – Don Sandersfeld

- a) Don briefed the Board on KEH’s interest in staging a purchasing event.
- b) After very little discussion, the Board decided that it was not in our best interest to participate in such an event.

G. The next SBCC Board meeting will be held on June 20th, 7:00 PM. Location will be at Don Sandersfeld’s home.

Meeting was adjourned at 10:05 PM.

MJC 05/26/16